

**FINAL MINUTES**  
**NCSWCD BOARD MEETING**  
**August 18, 2017**

**Present:** Dan Fucci, Trish Manzi, Dave Ganim, Sergiy Grtim, Tara Schneider-Moran, Reese Michaels, Eric Swenson, Dolores

**Absent:** Jaime, Kevin, Pat Aitken

Meeting called to order at 10:35 am

Quorum determined

**Treasurer's Report** – Dolores had distributed the financial reports. The bottom line is that we are in very good shape. We have to spend the Part C money. Our second claim with NC is being processed. The County had some issues with expenditures and these are being addressed. NFWF grant is done. Eric questioned the increase in health benefits. Dolores noted that this year we have two employees earning them that we didn't last year and that rates went up.

Nassau Contract for 2018 – they put in for \$115,000. The budget will be finalized in October. Nassau County is considering a retirement incentive which may further reduce staffing levels.

Dolores stated that Brian Zimmerman has applied to collect his pension.

**Minutes Review** – Dan noted that the minutes stated that we would be adopting a FOIL policy at this meeting. Trish is working on modeling it after the County's policy. Eric made a motion to approve the July 21<sup>st</sup> minutes. Reese seconded the motion. It was approved unanimously.

**Erosion and Sediment Control Trainings** – Trish spoke to Corey Humphrey and they suggested that we use the same pay structure (\$1,100 plus \$10.00 per participant over 35 for his services). The training will be joint with Suffolk. We would do the administration and advertising and we would keep the revenue. This could increase our revenue and reduce the administrative requirements for Suffolk. If we had 100 people attend, we would pay Suffolk \$1,750 and we would get \$8,250 before other expenses. Food and printing would be about \$900.00. After expenses \$7,350.00. So three trainings would be around \$22,000 net to us. As long as we have 20 attendees, we turn a profit.

**NYS Funding – Parts A, B & C** – Trish stated that Part B project(s) need to be submitted to the State by the end of October (\$6,000). Trish asked if anyone has any ideas, to bring them to the Board. We can split it into different projects but Trish discouraged that. Therefore we need to approve it at our September meeting. If approved, the funding would likely be disbursed in December and must be spent by the end of 2018. Trish also mentioned that *our Annual Plan of Work needs to be approved by the October meeting.*

**Performance Measures** – Trish stated that with the exception of Jaime having to do District Law, we have met our requirement for the year. *Trish will advise Jaime of the need to complete this.*

**Outreach** – Trish and staff are compiling a list of civic associations and will be offering presentations. Sergiy is working on participating at the Merrick Fall Festival. He suggests that the District have an Instagram page where we could document what we have done. He has lined up about 20 volunteers for the planting and weeding at Cedarmere on Tuesday. He has also outreached to the Bellmore Civic Association. Dan suggested not making any promises to the civic associations. He is working with a teacher in the Hewlett Woodmere School District on tree growout stations. Trish will also be focusing on libraries. Eric suggested contacting Lindsay McKeever at NC Parks who can get things distributed to all libraries. Trish noted that she has joined the Board at Friends of Tackapausha. There is a potential for joint collaboration. They are having a craft fair on October 15<sup>th</sup>. Trish suggested expanding it into a harvest festival.

The District designed and printed 2,500 copies of a new brochure on raingardens. They were distributed at the meeting.

**New Business** –

**Updates on Part B and C Projects:**

Tara showed photos of the Part B project at the Town of Hempstead Energy Park. The pavers are done. All but \$2,000 of the funds have been spent. The rest will go to outreach including a sign. *Dave will get info on the signage company that we used to Tara. Eric will send her information on the signage company in Canada.*

Tara reported a lot of progress on Part C (skimmers). They have done a lot of research on how to attach the bands, etc. The bands will be purchased this year and the birds will be banded following this. Dan noted that there are skimmers in Wantagh park (not nesting but visiting the park). They are deciding on which band to use. Tara noted that some have been seen in Oyster Bay. The State and US Fish and Wildlife are on board. A PhD student is interested in helping.

Dan reported that for the Part C Roosevelt Community Garden project, DPW crews did prepare the site but he is awaiting a progress report for details. *He will make sure that the funds will be spend by the deadline and notify Trish.* Trish noted that the North Shore Land Alliance has been promoting this as their project in their newsletter. Dan was not aware of that. If we are providing the funding, we need to receive credit.

Eric reported that the Part C funds for Hempstead Harbor water monitoring have been spent. *Eric will send Trish some photos.*

*Trish will contact Kevin regarding his project to get an update.* Dolores has not received a claim yet.

### **Old Business –**

**Regional meetings** – there is a ReLeaf meeting on September 14<sup>th</sup> at East Meadow Farm (10:00 am).

**Sergiy's hours** – he is working 21 hours now. Trish requested that we increase that to 29 hours. Dan stated that he had heard that 28 hours is the cutoff with respect to providing medical coverage. She stressed that the Fall is typically busy and that Dave will be on vacation. Sergiy could fill in for him. Dolores stated that there is no problem with the budget. Eric looked up a couple websites during the meeting and those sites said that Eric moved that we authorize Sirgy to work up to 29 hours per week or 130 hours per month pursuant to the Affordable Care Act requirements to be considered a part time employee. Reese seconded. All approved.

**Grant Possibility** – Trish noted that the LIRPC will be putting out an RFP in the near future to identify the requirements for and the feasibility of farming shellfish and seaweed as a nitrogen reduction measure. She would like to respond. Trish will send around the announcement to the Board.

**ArcGIS** - Trish also stated that she would like to get ArcGIS for the office. It could cost up to \$500 per year (a reduced rate). Tara asked what that give us access to. Trish will have to look that up. She stated that licenses can be expensive. Eric stated that we would likely need licenses to access the County or State databases. *Dan asked that Dave put together a proposal to the Board with all of the information.* Regardless of whether we purchase this, Trish noted that we may need to purchase a new computer. The computer needs a strong graphics card as GIS processes a lot of data. Dave estimated that a desktop would cost around \$900 to \$1,500.00. Dave stated that we have an account with Dell that gives groups like us discounts.

### **Board Reports –**

Reese stated that he is pleased to see the District getting more involved with schools.

Tara stated that she is open to input on the outreach materials on her projects. She is looking at incorporating “lessons learned” to help others. She is still looking for vendors to do permeable asphalt and/or other permeable materials.

### **Next Meetings –**

September 8<sup>th</sup> - Strategic Planning (9:00) (to discuss 2018 projects and priorities) followed by Board meeting. *Trish will send a memo to the Board requesting ideas and poll the Board as to quorum.*

[September 15<sup>th</sup>] – Board meeting was originally scheduled. Reese, Eric and Tara could not make it. We will do it on the 8<sup>th</sup> in conjunction with the strategic planning and start at 9:00.

October 20<sup>th</sup> – Board meeting.

Meeting adjourned at 12:10 noon.

DRAFT