

NCSWCD Board of Directors Meeting

**Working Together for Healthy Soils and Clean Water**

April 6, 2018  
Nassau Hall First Floor  
1864 Muttontown Road  
Syosset, NY 11791

**NOTES:** *Action Items are Italicized and Bold in Red. Motions are Italicized and Bold in Green.*

**ATTENDEES:** Dan Fucci, Pat Aitken, Reese Michaels, Tara Schneider-Moran, Eric Swenson, Maryann Webb, Trish Manzi, Dolores Gelish, David Ganim, Sergiy Grim

Not present: Kevin Braun, TONH representative.

Called meeting to order at 10:08 am, quorum was determined

Dan Fucci introduced Maryann Webb, the new representative from the Town of Oyster Bay, and the board introduced themselves to her. *Dan requested that Maryann provide a formal letter from the Town of Oyster Bay. This request will then go before the Legislature for approval of her appointment. Dan and Trish will review all member's terms of appointment.*

**Treasurer's Report:**

The District received part A (\$60,000 which is the maximum) and Part C (\$87,882.23) monies from the State.

*Pat made the motion to accept the treasurers report, Reese seconded, all approved.*

**Nassau County Contract:**

The Contract is moving through the system, with an allocation of \$115,000 for 2017 and \$115,000 for 2018. An IMA going back to January 2017 is going through the process at the same time. The Contract has been approved by NIFA, and will be sent to the Legislature for approval.

**Minutes Review:**

*Eric made a motion to approve the minutes, Reese seconded, all approved.*

**Erosion and Sediment Control Training Revenue:**

Sergiy said the cost of food was reduced for this training. Another caterer will be used for the next event, due to the expense of Mario's and lack of service. Overall, training went well.

Corey Humphrey has been approved by SCSWCD to provide four trainings for NCSWCD for next year.

**Part C Money:**

Discussion was held regarding the project selections submitted for review. Eric said all proposals were worthy and within the scope of what can reasonably be provided. The proposal from NOBBA was for a large amount, and the District may not be able to fully fund it. After the work session held in April, the District had requested that NOBBA make it clear that they would allow the shellfish seed sorter to be used by other entities. Eric had a discussion with the TOB Environmental Commissioner regarding the seed sorter's usefulness to the Town and it was determined that the sorter can be useful to the Town. The District would like to support aquaculture.

There was a discussion that entities that are given money should have some kind of an agreement with the District. Eric suggested that perhaps the District could purchase the seed sorter, and then the District could lend the sorter to NOBBA for 2018, and then it could be shared with other entities as well. A maintenance agreement would be necessary to ensure that if the equipment is not properly maintained that the responsibility would be on the users to repair the equipment. Tara will get the specifications on the model owned by the TOH and will provide them to Trish and David.

Tara said the cost of the Black Skimmer Forage Modeling could be substantially reduced as they have received other funding from NY State. Tara has firm partnerships with Hofstra University and the Town of North Hempstead Anchor Program, and Long Island Green Market to participate in the sustainable agriculture at Clean Energy Park.

It was agreed other projects would be funded, with a possible reduction in the Black Skimmer Forage Modeling. There would be a sufficient amount left to fund Sergiy's salary, which could also be funded through other revenue streams.

*Eric proposed that the District authorize the 2018 Part Co money to be expended as follows:*

*Up to \$14,500 for TOH sustainable agriculture;*

*Up to \$7475 for TOH black skimmer forage modeling;*

*Up to \$4500 for NSLA Humes Meadow Restoration;*

*Up to \$12,500 for purchase of shellfish seed sorting equipment;*

*Up to \$5200 for Friends of Cedarmere for native plantings;*

*Up to \$45,000 towards public outreach program salary, benefits and equipment costs;*

*And that the use of any remaining funds, if there are any, to be decided at a future board meeting*

*Pat Seconded, all agreed, and the motion carried.*

#### **Performance Measures:**

Regional meetings;

- LINAP meeting on May 8 at Town of Brookhaven Town Hall
- Joint Protection Committee on May 10 at Old Bethpage Village Restoration (7:00 pm)
- LISMA Meeting April 19 at Sisters of St. Joseph

*Dan asked Dave to add in the newsletter that the District assisted in the stormwater reporting, and that the newsletter be sent to the legislators.*

*Eric made the motion that the District will print 250 copies of the newsletter and the best price that should be obtained. Dan seconded, all agreed.*

**New Business:**

Eric, Tara, Trish, and Dolores reviewed applications for the bookkeeper position. The applicants were summarized by Eric and he provided a chart with that summary to the board. 30+ resumes were received. Dolores' comments are not represented on the chart, but she agreed with Eric's selections. The District would like to hire a bookkeeper so that Dolores can work with the new person before Dolores leaves. In order to bring someone on in the beginning of May, a special board meeting would have to be held to approve the appointment, or the board would have to allow the Committee to make the choice.

*Pat made the motion that the Board is delegating its responsibility for the selection of a new bookkeeper to be made by the subcommittee consisting of Eric, Tara and Dan with input from Trish and Dolores. Reese seconded, all approved.*

*Trish will call the applicants, do basic screening, and ensure that all applicants will provide references upon request.*

Travel reimbursement for Sergiy:

Sergiy had a travel expense that he had no receipt for. *Eric made a motion the requirement for a receipt in the employee's handbook be waived in this instance and that Serge be reimbursed for \$23.86. Pat seconded, all approved.*

**Report from Board of Directors and Cooperating Agencies:**

\$120,000 was secured in the new State budget for water monitoring in Nassau County north shore embayments, thanks largely to the efforts of Sen. Marcellino.

**Printer**

The printer in the main office has broken, and it will cost more to purchase a new print head than to purchase a new printer. Dave circulated specifications for options for printers that the District would like to purchase. The purchase could be funded using Part C money.

*Eric made a motion a motion to authorize an expenditure of up to \$1000 for a new printer, Dan seconded, all approved.*

The Envirothon will be coming up April 25, and Nassau County was not invited to be part of it. There is a possibility that the way the model is run this year may not be in place next year. It may be possible that the Envirothon will be a separate entity from Suffolk Soil and Water next year. The Suffolk County District Manager has been very helpful in cooperating and keeping Nassau well informed. Communication from the person coordinating the program has been poor to nonexistent.

The meeting adjourned at 11:30.